

St. Ignace Public Library Board Minutes

110 W. Spruce St.

October 10, 2017

Trustees Absent: Lori Brown & Elaine MacDonald

Convened at 5:10 PM

- 1. Approval (Including additions & amendments) of October minutes:** Mary Maurer moved/Tarry Stowitts second. All approved.
- 2. WebSite Project:** The webpage will run parallel with the old site for a month or so to work out any bugs.
- 3. Bookdrop Canopy:** Board asked Director to ask City DPW for an estimate of the construction costs for the canopy work.
- 4. Shelf Adjustment Boards:** There is a need for spacers behind the paperback books. Stock 2x4s will work for this. I estimate 14 12' 2x4s to do the job. Cost - \$75.00
- 5. New Front Signs:** Arrow Signs should erect the new signs the latter part of September. Director presented Board with bids for an electronic marquee. Board voted to accept the bid from Cook Signs of Marquette for the purchase and installation of a new electronic marquee. They also voted to move \$8,000.00 for this project from the current fund balance to line item -977 'Capitall Outlay' in the 2017 budget. Moved by Martha Sjorgren/second by Mary Maurer. All approved.
- 6. Nautical Collection (Auto Ferries):** Project underway. Josh Grove working as paid intern to research and collect material.

New Business:

- 1. Director's Report:** September was a good month at the Library. Most areas near or above last year's numbers.
- 2. Director Search plans:** Applicant Joanne Crater has indicated she will not be interviewing again in the immediate future for the position of Library Director. The Board would like to begin a new Director search shortly after the November Board meeting.
- 3. New Front Marquee:** Board voted to accept the bid from Cook Signs of Marquette for the purchase and installation of a new electronic marquee. Motion by Martha Sjogren/second by Mary Maurer, all approved.
- 4. Electrical Projects:** A list of various electrical projects for the fall was discussed.
- 5. Landscaping:** The Board noted that they would like to have the rough areas beneath the trees in front of the Library landscaped and asked the Director to inquire about having this done.
- 6. Deposits:** 10/09/17 - \$495.12.
- 7. Payment of Bills:** Bills in the amount of \$8,096.50 submitted for Board approval. All approved.

Public Comment: Kim Nowack noted that she is no longer a voting member of the Superiorland Board. Her voting term has expired.

Adjournment: The meeting adjourned at: 6:35 PM Motion by Mary Maurer/second by Tarry Stowitts. All approved.

Next Trustees Meeting Date: Tuesday, November 14 at 5:05 PM in the library.

Friends of the Library Meeting: January 15, 2017 at 5:15 in the Library.