

St. Ignace Public Library Board Meeting Minutes– October 8, 2019

The meeting was called to order at 5:05 PM with the following present: Alycia McKowen, Kim Nowack, Loni Brown, Ruth Lachapelle, Eliska Grogan, and Elaine MacDonald. Not present was Mary Maurer and Martha Sjogren.

A motion was made by Loni Brown to approve the September 2019 meeting minutes as presented and was seconded by Elaine MacDonald. Motion was carried.

Old Business

None

New Business

Director's Report: Alycia McKowen presented the Director's Report and highlighted some key areas for discussion. Current library usage and trends were presented-the 2019 year is showing a clear upwards trend for increased library usage. Upcoming collaborations and community engagement events were discussed with Alycia highlighting future craft event for the elementary/middle school in St. Ignace.

Revision of 2019 Budget: Alycia McKowen presented an addition of an account for the revenue budget and an increase in the Conferences line item for the expenditure budget to reflect the acceptance and usage of a stipend. A motion was made by Eliska Grogan to add the account " Leadership Academy Grant" (account # 271-000-556) to the revenue budget at \$1,500 and to adjust the line item in the expenditures budget "Conferences and Workshops (account # 271-790-864)" by \$1,500 to a total of \$2,300. The motion was seconded by Loni Brown. Motion was carried.

Presentation of Community Interests Board: Alycia McKowen presented the community interests board as an interactive means to gauge community interests to further the discussion of the library's strategic planning once data has been collected. The board consists of 7 general ideas that the community can place a sticker by the idea to reflect their interest. The subjects are: Health & Wellness; STEM; Performing Arts/Movies; Hobbies & Crafts; Gardening & Outdoor Activities; Upcycle/Recycle; Food/Culinary Arts.

Mobile Hotspots: A brief discussion took place on the library acquiring mobile hotspots for patrons to check out. Further research will be done on vendors and costs.

Agenda Addition: Krista Brown Fund: In order for the library to utilize the Krista Brown Fund, the signature cards will need to be updated. Elaine MacDonald made a motion for Eliska Grogan and Loni Brown to become the St. Ignace Public Library Board of Trustees representatives for this fund and to have Eliska and Loni as the signees for the signature cards. The motion was seconded by Kim Nowack. Motion was carried.

Agenda Addition: Keurig: Discussion took place on creating a coffee station at the library for the patrons and have coffee available by a donation. A motion was made by Loni Brown to buy a Keurig and additional accessories to create a coffee station at the library. The motion was seconded by Kim Nowack. Motion was carried.

Public Comment

None

Approval of Payables: The library board signed off on the payables totaling \$3,241.20

Meeting adjourned at 5:46 PM with a motion to adjourn made by Loni Brown and seconded by Elaine MacDonald. Motion carried.

Approved November 12, 2019