

St. Ignace Public Library Board Meeting Via Zoom – April 21, 2020 5:00 PM

The meeting was called to order at 5:02 with a roll call attendance of Alycia McKowen, Elaine MacDonald, Eliska Grogan, Martha Sjogren, Mary Maurer, Ruth Lachapelle, and Kim Nowack in attendance via Zoom connection. Not present was Loni Brown.

New Business

Director's Report: Alycia McKowen gave a verbal Director's Report highlighting the success of curbside service, discussed staff training that was given to library staff, and briefly discussed how libraries in Michigan are moving towards reopening.

Reopening: Director's Report moved into Reopening- Discussion took place on PPE for the library and what has been acquired and what still needs to be purchased before reopening and how those PPE materials will be utilized within the library. Discussion took place on the Executive Order and the director's thoughts on reopening. Alycia stated she would prefer curbside first to ensure that the library is fully prepared to open fully to the public.

Paying Support Staff during Mandated State Closure from April 14 - April 30: Alycia McKowen presented via screen paying support staff a minimum amount of hours per work that staff would have worked for the three week state mandated closure due to Executive Orders 2020-42. Support staff's minimum hours are Janet-12, Chad-14, and Jill-15 which would equal a total of \$1,425.44 for those three weeks.

Martha made a motion to provide telework training opportunities for the three employees and pay them for the three weeks that they would have worked during the state mandated closure. Ruth seconded the motion. Discussion took place. A roll call vote took place to accept or deny the motion. Elaine-Yes, Eliska-Yes, Kim-Yes, Ruth-Yes, Mary-Yes, Martha-Yes. Motion was approved.

Overdrive: Alycia McKowen proposed that the library invest in the shared Overdrive database for eBooks, downloadable audiobooks and movies at a total of \$1,000- \$500 from Adult Fiction line item and \$500 from Juvenile Fiction line item. This investment would enable SLC to purchase new items for patrons to check out. Martha makes a motion to support the \$1,000 investment to improve online availability of items. Mary seconded the motion. A roll call vote took place to accept or deny the motion. Elaine-Yes, Eliska-Yes, Kim-Yes, Ruth-Yes, Mary-Yes, Martha-Yes. Motion was approved.

Bills: Totaling \$4,944.37. Marsha made a motion to approve the April payables. Ruth seconded the motion. A roll call vote took place to accept or deny the motion. A roll call vote took place to accept or deny the motion. Elaine-Yes, Eliska-Yes, Kim-Yes, Ruth-Yes, Mary-Yes, Martha-Yes. Motion was approved.

Public Comment: Discussed programming and programming budget as well as what the future holds for revenue in 2021.

Meeting Adjourned at 5:25 PM

Approved May 12, 2020