

St. Ignace Public Library Board Meeting Via Zoom – September 15, 2020 5:00 PM

The meeting was called to order at 5:02 with a roll call attendance of Alycia McKowen, Elaine MacDonald, Ruth Lachapelle, Martha Sjogren, Kim Nowack, and Eliska Grogan. Not present was Mary Maurer and Loni Brown.

A motion was made by Martha Sjogren to accept the July 2020 board meeting minutes as presented. Elaine MacDonald seconded that motion. A roll call vote took place to accept or deny the motion: Elaine-Yes, Ruth-Yes, Martha-Yes, Kim-Yes, and Eliska-Yes. Motion was passed.

Old Business

Self-Funding Line Item: Alycia McKowen presented the new information regarding the Self-Funded line item and that \$2,000 was deemed appropriate. Discussion took place for clarification. Martha Sjogren made a motion to amend the 2020 Fiscal Year Budget to include \$2,000 for the Self-Funded Health line item. Kim Nowack seconded the motion. A roll call vote took place to accept or deny the motion: Elaine-Yes, Ruth-Yes, Martha-Yes, Kim-Yes, and Eliska-Yes. Motion was passed.

New Business

Director's Report: Alycia McKowen gave a verbal Director's Report discussing new changes with employment with library staff, issues with the air system, a few technology issues, and how staff did while the Library Director was on maternity leave. Discussion took place on Director's schedule and Alycia stated she would work at the library part of the week and remotely with work logged for city records for the remaining half for 1 month.

Discussion took place on the library board showing their appreciation to library staff for going beyond their job duties to care for the library during the director's sudden leave of absence. The board agreed that a \$500 cash bonus each for Chad and Jill would be an appropriate amount to thank and recognize their efforts. Martha Sjogren made a motion to approve the expenditure of \$1,000 from the Temporary Staff Wages Line Item and give \$500 to Chad Lozen and \$500 to Jill Eyre as a cash bonus to thank and recognize library staff members for going above and beyond their job duties and description. Eliska Grogan seconded the motion. A roll call vote took place to accept or deny the motion: Elaine-Yes, Ruth-Yes, Martha-Yes, Kim-Yes, and Eliska-Yes. Motion was passed.

Bills: Totaling \$3,418.14 A brief discussion took place. Kim Nowack made a motion to approve the September payables totaling \$3,418.14. Martha Sjogren seconded the motion. A roll call vote took place to accept or deny the motion: Elaine-Yes, Ruth-Yes, Martha-Yes, Kim-Yes, and Eliska-Yes. Motion was passed.

Public Comment: Discussion took place.

Meeting Adjourned at 5:33 PM

Approved October 13, 2020