

St. Ignace Public Library Board Meeting Via Zoom – October 13 2020 5:00 PM

<http://us02web.zoom.us/j/31512345678>

The meeting was called to order at 5:03 PM with a roll call attendance of Alycia McKowen, Ruth Lachapelle, Loni Brown, Kim Nowack, and Martha Sjogren in attendance via Zoom connection- Mary Maurer joined in at 5:20 PM. Not present was Elaine MacDonald and Eliska Grogan.

A motion was made by Ruth Lachapelle to accept the September 2020 board meeting minutes as presented. Martha Sjogren seconded that motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Loni-Yes, Martha- Yes, and Kim-Yes. Motion was passed.

New Business

Director's Report: Alycia McKowen presented her Director's Report and gave a verbal presentation on the monthly library highlights. Discussion took place on participation in the Fall Festival, upcoming S.T.E.A.M. program due to a \$1,000 grant, and future winter projects.

Fiscal Year 2021 Budget: Alycia McKowen presented the projected F2021 Revenue and Expenditure budget. Areas of change from the F2020 budget were noted and discussed. Discussion took place on amount in general and depreciation fund-Alycia will seek out this information. Discussion took place on new line item and increasing the Audio Visual line item. Martha Sjogren made a motion to approve the Fiscal Year 2021 Projected Revenue and Expenditure Budget with the following changes: Line item Audio Visual will be increased from \$2,000 as presented to \$4,000; Line item eBooks will be increased from \$1,000 as presented to \$2,000. Loni Brown seconded the motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Loni-Yes, Martha- Yes, Kim-Yes, and Mary-Yes. Motion was passed.

Stipend Request: Alycia McKowen made an agenda additional to discuss spending the Stipend Funds from the Leadership Academy Cohort. Alycia McKowen presented a breakdown of how the \$2,100 remaining stipend would be spent with board approval. The breakdown is:

Laptop: \$899.99

ALA Membership: \$74

PLA Membership: \$77

MLA Conference: \$130

eCourse from ALA: \$500

Professional Development Books from ALA: \$227

A motion was made by Martha Sjogren to approve the Stipend Expenditure Requests as presented. Ruth Lachapelle seconded the motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Loni-Yes, Martha- Yes, Kim-Yes, and Mary-Yes. Motion was passed.

Bills: Totaling \$2,959.54 A brief discussion took place. Ruth Lachapelle made a motion to approve the July payables totaling \$2,959.54, Kim Nowack seconded the motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Loni-Yes, Martha- Yes, Kim-Yes, and Mary-Yes. Motion was passed.

Public Comment: Discussion took place.

Meeting Adjourned at 5:35 PM

Approved November 10, 2020