

St. Ignace Public Library Board Meeting Via Zoom – November 10, 2020 5:00 PM

The meeting was called to order at 5:06 PM with a roll call attendance of Alycia McKowen, Ruth Lachapelle, Elaine MacDonald, Kim Nowack, Martha Sjogren, and Eliska Grogan in attendance via Zoom connection. Not present was Loni Brown and Mary Maurer. It is noted that due to connectivity issues, Mary Maurer attempted to join to the meeting, but was unsuccessful.

A motion was made by Ruth Lachapelle to accept the October 2020 board meeting minutes as presented. Elaine MacDonald seconded that motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Elaine-Yes, Kim- Yes, Martha- Yes, and Eliska-Yes. Motion was passed.

New Business

Director's Report: Alycia McKowen presented her Director's Report highlighting upcoming program, 12 Days of Crafting, and issues with boiler system. Discussion took place on boiler maintenance and potential costs. An updated treasury report was also present alongside the Director's Report.

COVID Discussion: Alycia McKowen gave an update on how the library was handling current COVID precautions under current mandates and CDC recommendations. She also discussed staff fatigue and ways to combat the lack of mask wearing compliance. Discussion took place.

Use of Depreciation Fund to Update Lighting: Alycia McKowen gave a proposal to update current light fixtures in the main library from Florescent to LED. The lighting situation in the library is in disarray and the update would resolve several issues. Discussion took place. Alycia will seek out electricians and begin the process of creating bidding documents for this project.

Bills: Totaling \$5,027.68 A brief discussion took place. Martha Sjogren made a motion to approve the October payables totaling \$5,027.68. Eliska Grogan seconded the motion. A roll call vote took place to accept or deny the motion: Ruth-Yes, Elaine-Yes, Kim- Yes, Martha- Yes, and Eliska-Yes. Motion was passed.

Public Comment: Discussion took place.

Meeting Adjourned at 5:46 PM

Approved December 8, 2020