

St. Ignace Public Library Board Meeting Via Zoom – January 12, 2021 5:00 PM

The meeting was called to order at 5:04 PM with a roll call attendance of Alycia McKowen, Kim Nowack, Ruth Lachapelle, Eliska Grogan and Loni Brown in attendance via Zoom connection. Martha Sjogren and Elaine MacDonald entered the meeting after 5:04.

A motion was made by Ruth Lachapelle to accept the December 2020 board meeting minutes as presented. Loni Brown seconded that motion. A roll call vote took place to accept or deny the motion: Kim-Yes, Ruth-Yes, Eliska-Yes, and Loni-Yes. Motion was passed.

New Business

Director's Report: Alycia McKowen presented her Director's Report highlighting upcoming library services.

Staff Raises: Alycia McKowen presented raises from library employees Chad and Jill. Under the current library compensation policy, Chad's 2021 wage was proposed at \$11.50 per hour. A 2% wage increase was presented for Jill- \$13.26 per hour for 2021. Discussion took place. Martha Sjogren made a motion to accept the proposed wage increases for library staff Chad at the proposed \$11.50 per hour and library staff Jill at the proposed \$13.26 per hour. Kim Nowack seconded the motion. A roll call vote took place to accept or deny the motion: Kim-Yes, Ruth-Yes, Eliska-Yes, Loni-Yes, Martha-Yes, and Elaine-Yes. Motion was passed.

2021 Budget Revisions: The current expenditure total budget for fiscal year 2021 is over the 2021 revenue budget. The proposed additions to correct this issue is as followed:

1. Change Operating Supplies (271-790-750) from \$4,000 to \$3,000
2. Change Marketing (271-790-800) from \$1,500 to \$1,000
3. Change Periodicals (271-790-961) from \$500 to \$400

Discussion took place. A motion was made by Ruth Lachapelle to accept the proposed revisions for the 2021 fiscal expenditure budget. Loni Brown seconded the motion. A roll call vote took place to accept or deny the motion: Kim-Yes, Ruth-Yes, Eliska-Yes, Loni-Yes, Martha-Yes, and Elaine-Yes. Motion was passed.

Bills totaling \$5,450.10: A brief discussion took place. Martha Sjogren made a motion to approve the December payables totaling \$5,450.10. Elaine MacDonald seconded the motion. A roll call vote took place to accept or deny the motion: Kim-Yes, Ruth-Yes, Eliska-Yes, Loni-Yes, Martha-Yes, and Elaine-Yes. Motion was passed.

Public Comment: Discussion took place.

OMartha Sjogren made a request to circle back to staff raises to discuss Library Director's wages.

A motion was made to increase Library Director, Alycia McKowen, wages from \$40,000 annually to \$41,000 annually. Elaine MacDonald seconded the motion. A roll call vote took place to accept or deny the motion: Kim-Yes, Ruth-Yes, Eliska-Yes, Loni-Yes, Martha-Yes, and Elaine-Yes. Motion was passed.

Meeting Adjourned at 5:28 PM

Approved February 9, 2021

