

St. Ignace Public Library Board Meeting Via Zoom and In-Person– April 13, 2021 5:00 PM

The meeting was called to order at 5:01 PM with the following in-person attendance: Alycia McKowen, David Coven, Kim Nowack, Elaine MacDonald, Ruth Lachapelle, and Loni Brown via Zoom attendance. Not present was Eliska Grogan and Martha Sjogren

A motion was made by Elaine MacDonald to accept the March 2021 board meeting minutes as presented. Kim Nowack seconded that motion. Motion was passed.

Old Business

None

New Business

Director's Report: Alycia McKowen presented her Director's Report highlighting increased circulation and visitation statistics and Master Gardener Plans.

Lighting Bid Review: Alycia McKowen presented the proposal from J. Ranck Electric, Inc. totaling \$17,325.00. Discussion took place regarding proposal exclusions. Ruth Lachapelle made a motion to accept the proposal with an additional \$1,000 for scaffolding with clarification regarding the scaffolding exclusion. Elaine MacDonald seconded the motion. Motion was passed.

Community Survey Results: Alycia McKowen presented the current results from the community survey. A brief discussion took place.

Heat Trak Mats: A discussion took place on the Heat Trak mats not being effective at reducing ice. Alycia McKowen noted that staff had an easier time this winter not utilizing the mats. It was suggested to use the mats as snow mats to continue getting use out of them.

Credit Card Policy: Alycia McKowen presented the City adopted Credit Card Policy. Discussion took place. Ruth Lachapelle made a motion to adopt the City Credit Card Policy and approve the library director to get a credit card with a limit of \$2,000 to be used for library needs. Elaine MacDonald seconded the motion. Motion was passed.

Approval of Payables: Library board signed off on April 2021 payables totaling \$8,161.78.

Public Comment: None

Elaine MacDonald made a motion to adjourn the meeting. Kim Nowack seconded the motion. Motion was passed. Meeting adjourned at 6:03PM

Approved May 11, 2021