

St. Ignace Public Library Board Meeting

December 14, 2021 5:00 PM

The meeting was called to order at 5:01 PM with the following in-person attendance: Alycia McKowen, Eliska Grogan, Elaine MacDonald, Ruth Lachapelle, Kim Nowack, and Martha Sjogren. Not in attendance was Loni Brown and David Coven.

A motion was made by Elaine MacDonald to accept the November 2021 board meeting minutes as presented. Ruth Lachapelle seconded that motion. Motion was passed.

Old Business

Alycia McKowen updated board on lighting project.

New Business

Director's Report: Alycia McKowen presented her Director's Report highlighting November collaborations and program, the strategic planning committee, and the upcoming Kanopy service.

Staff Compensation: Alycia McKowen presented current staff compensation and varying percentages of increased wages for the year 2022 for board consideration. Discussion took place on current state of inflation and job market in relation to the library. Martha Sjogren made a motion to give all library employees a 6.2% raise for the upcoming 2022 fiscal year. Ruth Lachapelle seconded the motion. Discussion took place. Motion was passed.

Board Terms and Roles: Martha Sjogren declined another term on the library board. Loni Brown will be the Chair for the library board in the year 2022 with Kim Nowack being Vice-Chair.

2021 Final Budget Amendments: Alycia McKowen presented final budget amendments for the 2021 fiscal year. Martha Sjogren made a motion to accept the budget amendments (2021 Revenue totals \$194,205.25 and 2021 790 Expenditures total \$170,430.00) and transfer \$5,000 for the library's general fund into the library's depreciation fund. Ruth Lachapelle seconded the motion. Discussion took place. Motion was passed.

Strategic Plan: Alycia McKowen and Martha Sjogren presented the final strategic plan. Discussion took place. A motion was made by Elaine MacDonald to adopt the 2022-2025 strategic plan with name corrections and the 2022 action plan. Ruth Lachapelle seconded the motion. Motion was passed.

Payables: The board signed off on the December library payables totaling \$3,963.71

Public Comment: None

Meeting adjourned at 6:01 PM.

Approved January 11, 2022