

July 12,2022

The meeting was called to order at 5:05p.m. with the following in-person attendance: Sharon Crotser-Toy, Kim Nowack, Bonnie Ledy, Loni Brown, Eliska Grogan, Ruth LaChapelle, Elaine MacDonald. Not in attendance was David Coven.

A motion was made by Elaine MacDonald to approve the minutes of the July 12, 2022 meeting. Second by Ruth LaChapelle. The motion passed.

Old Business

After discussion, motion was made by Elaine MacDonald to amend Section 1 of Article IV of the By-Laws to read as follows: The members of the Board shall serve in an annual rotation the offices of president, vice-president and secretary. Ruth LaChapelle seconded and the motion passed.

A discussion was held concerning the Employment Agreement for the director. A motion was made by Eliska Grogan and seconded by Elaine MacDonald to change Section 8. Vacation and Sick Leave as follows: Employee shall accrue and have credited to her personal account sick leave and vacation leave at the same rate as other general employees of Employer as recorded in the Union Employee's Contract with the exception of 1 day/month vacation accrual beginning with employment as approved by the Library Board of Trustees. Vacation and Sick leave accumulation and conversion are also at the same rate as other general employees of the City of St. Ignace as recorded in the Union Employee's Contract. The motion passed.

New Business

Sharon presented the Director's Report. A discussion was held concerning various programs offered and scheduled. A discussion was also held concerning a newsletter that Sharon presented and plans to distribute to local businesses. Many favorable responses and a few suggestions were made, so Sharon will continue with this project. It was also noted that during July and August Sharon plans to attend a city council meeting as well as Moran and St. Ignace Township board meetings.

A discussion was held about a proposed survey for Bois Blanc Township. Several suggestions were made, and the response to this project was favorable. It will remain a work in progress.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

Sharon presented an overview of our budget and her concerns that we will fall short in several areas due to increasing costs and unexpected expenses. The shortages are expected in line items 921 (gas), 964 (LP), 932 (Equip Maint) and 977 (Cap Outlay). A discussion was held concerning these shortages. The following amendments were proposed by Ruth LaChapelle and seconded by Elaine MacDonald:

Line items:

921 GAS increase by 4,200
964 LP increase by 900
750 (Op Supplies) reduce by \$1,500
831 (Janitorial) reduce by \$2,000
853 (Communication) reduce by \$1,000
716 (Health Fringes) reduce by \$600.

Upon vote the motion carried.

Sharon will follow up with the city to research the 977 (Cap Outlay) line item status.

A further discussion was held concerning Chad's pay for cleaning. Sharon will check into this to determine if pay for these services is coming from the correct budget line item.

The Board signed off on the payables.

The next board meeting was scheduled for August 9, 2022 at 5:00 p.m.

There were no public comments, and there being no further business to come before the meeting, it was moved by Elaine MacDonald and seconded by Bonnie Ledy to adjourn at 6:00.