
Minutes
September 12, 2022 Meeting
St. Ignace Library Board of Trustees

Meeting was called to order at 5:06 PM

Members present: David Coven, Ruth LaChapelle, Eliska Grogan, Elaine MacDonald, Bonnie Ledy, and Sharon Crotser-Toy.

Members absent: Loni Brown and Kim Nowack

Agenda Addition:

One item was added to the agenda: A proposal to add to Section 8 Article V (Meeting) to the SIPL Board of Trustees by-laws. This will be included under New Business.

The minutes from the August 9, 2022 meeting were read; McDonald moved to accept; Ledy supported. Motion passed.

Old Business

The Library Director gave the Board an up date on the A/C repair bid. She stated the bid was still open and that no additional bids other than the previously voted on bid have been received at this time. When the bidding period ends, if no bids are received, the board believes the library should proceed with the bid from Automated comfort Controls (ACC), following the city's protocol. The director has submitted the accepted bid agreement from ACC for the installation of the Delta Controls.

New Business

A motion was made by Ms. Ledy and supported by Ms. Macdonald to add a Section 8 to Article V (Meeting) to the board's by-laws:

Motion: If a quorum of Trustees are present for a meeting but neither the President nor Vice President are in attendance, the meeting will be chaired by either the Secretary or by an interim President selected by a majority vote of the quorum.

Discussion followed the motion and was approved by a voice vote.

Director's Report

The director stated that usage numbers for the library were low last month, probably due to normal seasonal fluctuations. The quarterly newsletter is out. She receives many

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

requests for programming but prefers a 4 month lead time to ensure inclusion in the newsletter and successful marketing. Pop-up programs may be an option. There was a lengthy discussion of after/before school programs to take place on-site at the schools. She is also looking into a monthly arts/crafts program for adults.

The Bois Blanc survey is out.

A discussion about social media options then took place, Ms. Grogan and the director taking the lead.

A motion was made by Ms. MacDonald and supported by Mr. Coven to approve the payables. Motion passed unanimously on a roll call vote.

A lengthy discussion took place on the Preliminary Draft Budget for 2023. The board asked the director to contact the City Treasurer to give a brief presentation at the next meeting about accounting procedures with respect to the city and library budget. Complete details will be available at a later date.

The status of a student advocate to the library board was discussed. The director will do some initial ground work and report back at the next meeting.

A motion was made by Ms. Grogan and supported by Ms. MacDonald to change Section 7 of Article V (Meeting) of the by-laws to read:

The public has the right to address the public body (Board of Trustees). Such persons must identify themselves and will be limited to TWO minutes to speak to the board during the public comment portion of the meeting. If a group of three or more people wish to address the board (who must all be present during public comment), advanced notice must be given to the board at least three business days prior to the scheduled board meeting in order to facilitate proper planning (format, room size, etc.). The group spokesperson will be limited to FIVE minutes to address the board. If less than three people (from the group) are present, then those present will be considered individual members of the public and allowed only TWO minutes to speak to the board.

Discussion followed and the motion was passed (motion by Grogan with support from MacDonald).

The next board meeting is scheduled for October 11, 2022 at 5:00 PM.

There being no public comments and no further business to come before the Board, the meeting was adjourned at 6:31 PM, motion made by Mr. Coven and supported by Ms. Grogan. Motion passed.

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