

Minutes

St. Ignace Library Board of Trustees
December 13, 2022

Meeting was called to order at 5:01 PM.

Members present: Elaine MacDonald, Kim Nowack, David Coven, and Ruth LaChapelle

Others present: Sharon Crotser-Toy

Absent: Loni Brown, Eliska Grogan, and Bonnie Ledy

The minutes from the November 8, 2022 meeting were read and approved with the following correction: "The December board meeting will be held at the library" rather than the Village Inn, as stated; motion to approve made by MacDonald and supported by LaChapelle. The motion passed.

There were no additions to the agenda.

Old Business

The library director noted that the staff development day went well, and was a benefit to all employees. Of particular note was the cross training experiences especially with respect to MEL. The director indicated that staff development days will continue as a yearly part of library operations.

The library director also presented the Service Plan for Bois Blanc Island patrons. Board members complimented the director on the thoroughness of the plan. The director shared that the Island patrons were very pleased with the library's efforts to bring service to Island residents.

The board members facility audit project will be on going.

New Business

The library director presented her monthly report on library usage and other activities.

Payables were approved.

The following trustees were selected to be board officers for 2023:

Kim Nowack: President

Ruth LaChapelle: Vice President

Elaine MacDonald: Secretary

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

Budget adjustments to the 2022 amended budget were presented as follows:

INCREASES:

271-790-750 OPERATING SUPPLIES:	\$600
271-790-829 CONTRACTED SERV., ED.:	\$100
271-790-932 EQUIPMENT MAINTENANCE:	\$5,600
271-790-935 PROPERTY LIABILITY INSURANCE:	\$1,300
TOTAL INCREASE:	\$7,600

DECREASES:

271-790-721 MESC:	\$700
271-790-960 JUVENILE MATERIALS:	\$1,300
271-790-977 CAPITAL OUTLAY EQUIP.:	\$5,600
TOTAL DECREASE:	\$7,600

A motion to approve the adjustments was made by MacDonald and supported by LaChapelle. The motion passed.

There was no public comment.

The next board meeting is scheduled for January 10, 2023.

There being no further business to come before the board, the meeting was adjourned at 5:40 PM.

Respectfully submitted,
David Coven

-Sharon Crotser-Toy

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Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3