

Minutes

St. Ignace Library Board of Trustees
July 18, 2023

Meeting called to order at 6:03 p.m.

Roll Call:

Members Present: Bonnie Ledy, Kim Nowack, David Coven, and Elaine MacDonald

Members Absent: Deanna Draze, Ruth LaChapelle, Loni Brown

Others Present: Sharon Crotser-Toy, Director

Short Takes for Trustees, United for Libraries: An informative clip with Nick Brown was presented on the importance of Trustees serving as an advocate for the library. The library is “of the neighborhood,” so it is important that the library and the Board look outward into the community and send representatives to community events to advocate for the library. Working together with all stakeholders increases the chances of success for the issue that is being advocated. The Board is an integral part of the equation to meet the goals of the library.

Approval of the June 13, 2023 board minutes: Trustee Ledy made a motion to approve the minutes from the June 13, 2023 board meeting as presented; Trustee Coven supported the motion. The minutes of the June 13, 2023 meeting were approved unanimously as presented.

No additions to the agenda.

OLD BUSINESS: Director Crotser-Toy expressed the need to address line items 271.790.818.000 Contracted Services and line item 271.790.776.000 Building Maintenance Supplies. Both have expenditures that are over the budgeted amount. A motion by Trustee Ledy was made to transfer \$27,558 from the fund balance to cover this shortfall. Trustee MacDonald supported this motion. Motion carried with three yes votes, with one trustee abstaining. Director Crotser-Toy will verify with the City Clerk that the transfer from the fund balance of \$2,500 that was approved at the April 2023 meeting for line item 271.790.716.001 was completed.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

NEW BUSINESS:

DIRECTOR'S REPORT: The library director presented her monthly report. In addition to being very pleased that library use was up, Director Crotser-Toy also was excited that our library has been selected to host Michigan's Poet Laureate, Nandi Comer, in October. She also reported that the reorganization efforts in the library were slowly moving forward, but were mostly still in the planning stages because of how busy the library has been. She also noted the summer reading program has been very successful with many children participating.

APPROVAL OF PAYABLES: The payables were approved.

ROOFING REPAIR BID: Director Crotser-Toy expressed the need to have our roof repaired because of the problem with leaks. Although she had prepared a bid, it was decided that no action be taken on that just yet, but a request was made that Director Crotser-Toy contact the city engineer, Brian Olsen, to ask for an evaluation on the roof to make certain that the Board knows exactly what needs to be done with the roof before the bid is publicized.

STRATEGIC PLAN UPDATE: Our director gave the board an update on the strategic plan and noted that the training session with the board has been completed. Staff training has been progressing. When the director noted that the outreach to the Sault Ste. Marie Tribe of Chippewa Indians was difficult, suggestions were made to reach out to the Tribal Head Start and start there. Director Crotser-Toy also noted that the outreach to the school systems in town had a positive effect especially with the summer reading program attendance.

ELECTION OF BOARD MEMBERSHIP, SUPERIORLAND LIBRARY COOPERATIVE: On a motion by Trustee Coven and support by Trustee Ledy, the St. Ignace Public Library Board officially nominated Trustee Kim Nowack for the Superiorland Library Cooperative Board. For the SIPL vote in the Superiorland election process for Group #2, the candidates chosen by the St. Ignace Public Library Board of Trustees to serve on the Superiorland Library Cooperative Board of Directors were Kim Nowack, Brad Winnicki, and Anne Donahue. These names will be submitted to Superiorland Library Cooperative.

PUBLIC COMMENT: Kim Nowack noted that the Curtis Library is leaving Superiorland.

ADJOURNMENT: On a motion by Trustee Ledy, with support from Trustee Coven, the meeting was adjourned at 7:38 p.m.

NEXT MEETING: Our next meeting is August 8, 2023.