

Minutes

St. Ignace Library Board of Trustees

March 14, 2023

Meeting called to order at 5:15 p.m.

Members Present: Kim Nowack (attended by Zoom), David Coven, Ruth LaChapelle, Loni Brown, and Elaine MacDonald

Members Absent: Bonnie Ledy

Others Present: Sharon Crotser-Toy

Because Trustee Nowack attended remotely, she did not vote on any motion before the Board. Short Takes for Trustees, United for Libraries: Rather than a short take, Director Crotser-Toy talked about an article in the Bridge Magazine entitled "Michigan prosecutor mulls charging Lapeer library of LGBTQ book." The Lapeer County prosecutor was mulling the possibility of criminally charging employees or officials of the Lapeer District Library if they did not remove an LGBTQ themed graphic novel from their shelves. A discussion was held concerning how this might create a chilling effect on the decisions that staff and boards must make about library collections.

On a motion by Trustee LaChapelle and support by Trustee Brown, the minutes from the February 14, 2023 meeting were approved unanimously with no corrections.

Additions to the Agenda: Emergency Closing Policy was added as the final item under New Business.

OLD BUSINESS:

Due to the resignation of a board member, the Library Board has a trustee position to fill. Names were suggested to fill this position. After asking the trustees for input, Director Crotser-Toy said she will call the top candidates to ask if they would be interested in serving on the Library Board and, if one is willing, the name will be submitted to the city for approval and appointment.

NEW BUSINESS:

The library director presented her monthly report on library usage and other activities. She noted that circulation was up, but the number of people visiting the library was down. The use of Overdrive was also up. Items that received special attention were the Valentine-themed Facebook contest which was very successful and the very exciting programs coming up which include author Jennifer McGraw and Toddler Talk and Play that has moved to Saturday. She also noted that the material from Juddi Rhoades has been digitized and would make a great program in the future.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3



Payables were approved.

Action Plan:

At the request of the Board of Trustees at the last meeting, Director Crotser-Toy has updated the SIPL 2022 Action Plan by prioritizing the actions associated with each goal. These were presented to the board as a follow up and labeled as St. Ignace Library ACTION PLAN 2023. These streamlined actions will be the items that will be implemented during 2023, with progress on these actions reported to the Board of Trustees quarterly. By streamlining the actions, Director Crotser-Toy believes it will make the plan much more manageable. At the last meeting, it was decided that Director Crotser-Toy look into the possibility of having a Library Facility Evaluation. She reported that this service is very expensive and may be too pricey for us to hire someone to come in to do the facility evaluation. She suggested an available online tool or possibly asking for this service from an architect or realtor.

Library Clerk Authorized Hours:

The city has requested that the library board set the weekly authorized hours for the SIPL library clerk. Trustee Coven made a motion to set the authorized weekly hours for the SIPL library clerk at 13 hours per week, which, in accordance to the SIPL Policy, would make the authorized personal leave time for this Library Clerk position to be 13 hours per year. Trustee LaChapelle supported this motion. Motion carried unanimously.

Emergency Closing Policy:

Director Crotser-Toy presented the draft of the proposed St. Ignace Library Emergency Closing Policy. After discussion, a motion was made by Trustee Brown with support from Trustee Coven to approve the policy as written. The plan was unanimously approved.

Public Comment:

There was no public comment.

Adjournment:

Trustee Brown made a motion to adjourn the meeting at 6:01 p.m. with support from Trustee LaChapelle. Motion carried.

Next meeting will be April 11, 2023.