

Minutes

St. Ignace Board of Trustees

May 14, 2024

Meeting called to order at 5:05 by Ruth LaChapelle.

Roll Call: Present: Ruth LaChapelle, Deanna Draze, Elaine MacDonald, Joe Power, Sharon Crotser-Toy Library Director.

Short Takes for Trustees: Topic—New Board of Trustees member training.

Minutes: April minutes reviewed. MacDonald pointed out that the outcome of votes on motions were not recorded. MacDonald made motion to approve minutes with those corrections. Draze supported. Motion passed.

Additions to the agenda: None

Old Business:

Committee appointments needed. Draze made the motion to: Appoint Joe Power to the Finance Committee and Ruth LaChapelle to the Evaluation Committee. MacDonald supported. Motion passed.

Holiday Pay discussion. The library was open on Good Friday but it is a holiday for city employees. The library has the option to set their own hours. MacDonald made the motion to: Stay open on Good Friday and employees will be paid straight time. On Car Show weekend, the library will be closed on Saturday and employees who are normally scheduled to work will be paid straight time. Motion was supported by Power. Motion passed.

The Director's Evaluation is posted on-line for Board of Trustees to complete.

New Business:

Director's Report.

Circulation: Foot traffic is good but circulation is significantly down. Strategies were discussed such as: building the collection (particularly nonfiction), more promotion, and rolling screens highlighting new titles.

The majority of the braille book collection has found new homes. Still looking to rehouse about 30 more.

Community: Director attended 3 City manager's weekly meetings this month. Director staffed a booth at the Home Show. Lots of good conversations and books given away.

Attended the Michilimackinac Historical Society Meeting.

Arts Council and MCWC meeting (in preparation for Earth Week events) held here.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

Financial Management: Received a grant from the St. Ignace Community Foundation. Money will be used to set up a semi-permanent display in the History Room in honor of Georgia Rhoades and her collection she bequeathed to the library.

Professional Development: Attended the UPRLC Conference Committee meeting and the Library of Michigan's monthly Post-Pandemic Libraries Cohort. We are participating in a community survey.

Programming: Angeline Bouley's book talk (as part of the Great Michigan Read program) was highly successful. The Museum of Ojibwa Culture display of Indian Boarding Schools was well received. Children's story times, Fiber Arts group, and Sunday matinee are still popular. The poetry Class was well attended.

Upcoming events in addition to regularly scheduled events include:

- Seeding Planting Basics—May 11
- Mother's Day Birch Bark cards—May 11
- Georgia "Juddie" Rhoades presentation, Thursday May 30.

Approval of Payables: The payables were approved.

Financial Report: There is question as to whether there is a cap on the self-funding health premium. MacDonald will check.

The participation requirement of the Library COHORT was discussed.

Motion to adjourn was made by MacDonald. Supported by Power. Motion carried.

Meeting adjourned 5:53

Next meeting: June 11, 2024

Respectively submitted by Deanna Draze—May 22, 2024

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3