

Nov 12, 2024—Minutes—St. Ignace Board of Trustees

Meeting called to order at 5:02 by President, Ruth LaChapelle.

Roll Call: Present: Ruth LaChapelle, Deanna Draze, Joe Power, Lonj Brown, Jim Carnes, Sharon Crotser

Absent: Kim Nowack, Elaine MacDonald

Short Takes for Trustees: Board Basics—committees

Minutes: Oct meeting minutes reviewed. Lonj Brown made the motion to approve the minutes. Supported by Joe Power. Motion to approve the minutes was carried.

Additions to the agenda: No additions.

Old Business:

- Recommended amendments to the 2024 budget were presented.
 - Move \$100 from Tech 830 to Operating Supplies 750
 - Move \$200 from Tech 830 to 918 water
 - Move \$600 from Equipment maintenance 932 to Electric 920
 - Move \$400 from Audio 963 to Auditing 807
- Deanna Draze made the motion to approve the four recommended amendments listed above to the 2024 budget. Motion supported by Jim Carnes. Motion carried.

New:

- Scott Marshall was not available for his informational report.
- Director's Report.
 - *Collection Development:*
 - Thanksgiving week, Jennifer Donner of NMU will help evaluate local history materials catalogued and organized by Betsy Turf this summer.
 - Sarah is weeding Tween books. Discards will go to MS/EL library,
 - Library will be receiving more "A List" large print books in response to patron requests,
 - A free tool from the Library Network will be used for collection development.
 - *Community:* Library table at Sr. Expo was well attended.
 - *Facility*
 - 3 architectural/design firms have been contacted about a space and usage evaluation. Expense will come from the Fund Balance.
 - *Professional Development:*
 - Director participated in a media training event as part of the COHORT through the library of Michigan.
 - Director attended the Michigan Library Association's annual conference in Traverse City in October and the monthly statewide meeting of the Library of Michigan.
 - *Programming:* Lord of the Gourd and Manhattan Shorts Film Festival were big hits. Richard Pope's Smart Phone Photography was sparsely attended but excellent. Ski Jumpers of the Up was enjoyed by a group in the afternoon. The Michilimackinac Historical Society held two workshops—basketmaking and snowshoe making. Plus all the regular events such as Kids' Art Class, Poetry & Prose Night, and Friday Art & Coffee films.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

- Upcoming Events:
 - Our 100th birthday! It will be celebrated with a Saturday afternoon Victorian style tea party and birthday cake later in the week.
 - Regular meetings such as Fiber Arts, Book Club, Cribbage, Poetry & Prose, Kid's Art, 1st Monday Crafts, Friday Coffee & Art Films, Arts Council.
- Misc: Superiorland Cooperative is in the process of rolling out a catalog app. The Director's office has been re-arranged to give Director more space to work.
- Finance Committee Report: Joe Power presented the Draft 2025 Budget. One change was made (under Revenue) to increase the amount transferred from Fund Balance from \$12,000 to \$15,000. One change was also made (under expenses) to increase Contracted Services (818) from \$17,000 to \$20,000.
 - Jim Carnes made the motion to approve the Draft 2025 Budget with the changes noted above. Loni Brown supported the motion. The motion carried.
- Approval of Payables: The payables were approved by the board.
- Friends of the Library:
 - The fall book sale was very successful. \$984 and 279 visitors.
 - Friends will provide financial support for library birthday celebrations and gingerbread event.
- Other:
 - Ruth LaChapelle reported we no longer have funds at the St. Ignace Community Foundation, but we can apply for grants in their regular grant cycles of April and October.
 - Joe Power was able to repair the audio on our large screen projection system. Thank-you Joe!
 - Loni Brown suggested that the gold lettering on our building sign needs to be more visible. This will be investigated.
 - Our new action plan (as stated in our Strategic Plan) will begin in January.
 - Thanksgiving closure plan was discussed. The library is closed on Thursday and Friday. Because all staff are out of town it was suggested by Sharon Crotser be closed also on Saturday. Loni Brown made the motion to close on Saturday, Nov 30. Motion supported by Joe Power. Motion carried. The dissenting vote made the statement that we need to be open more hours rather than less.

Motion to adjourn was made by Joe Power. Supported by Loni Brown. Motion carried. Meeting adjourned.

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