

Minutes St. Ignace Board of Trustees May 13, 2025

Meeting called to order at 5:05 by Elaine MacDonald

Roll Call: Present: Elaine MacDonald, Jim Carnes, Becky Simmons, Deanna Drazé, Sharon Crotser-Toy Library Director, visitor Jill Eyres

Short Takes for Trustees: Topic—Marketing the Millage. Discussion of Finance laws, attorney review, and “Friends” ability to campaign.

Minutes: April minutes reviewed. It was pointed out that the consultation with Matt Debear of LDA, was about space utilization—not renovation. Drazé made the motion to approve minutes with the correction of changing “renovation” to “space utilization.” Simmons supported. Motion passed.

Additions to the agenda: Arts Council event

Old Business:

- The resolutions to have special elections for library millage renewals was approved in both Moran Township and St. Ignace Township. Promotion by Library and Trustees must be strictly informational. Sharon distributed a Draft Fact Sheet. News releases and an ad sample will be explored.

New Business:

- Director’s Report.
 - o Circulation: The circulation is significantly up over one year ago.
 - o Collection development: Chad is working on cataloging the Michigan collection. Cataloging for Library of Things is complete. Some delays in shipment of new books (may be related to tariffs).
 - o Facility:
 - Induction fans were repaired. During repair, a small leak was created in boiler lines. ACC quickly came to repair damage.
 - Caught 2 mice but droppings continue to appear. The hunt is on.
 - o Financial Management:
 - Received a grant from the St. Ignace Community Foundation. Grant will be used for new projection and audio system.
 - Informational Campaign on Millage Renewal can begin.
 - o Professional Development: Sharon attended the UPRLC Conference Committee meeting.

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

- o Programming:
 - Earth Week was very successful—all disposal bags were taken.
 - Craft kits were distributed in the library.
 - Veronica and Chad's planting workshop was attended by 14 people.
 - The Poet Tree was popular and received lots of comments.
 - The presentation on Emmett Till was attended by 11 people.
 - Film matinees are not well attended.
 - o Upcoming events in addition to regularly scheduled events include:
 - History of Wild Foods (sponsored by MHS)—May 20
 - Gearing up for summer reading program.
 - o Friends: The friends earned \$447 at their May book sale. At their April 14 meeting they approved \$2,400 for Summer Reading Program prizes, supplies, and entertainers; magazines; the Manhattan Short film Festival; and misc. supplies.
 - o Personnel: Arthur Long has been hired as the second part-time clerk.
- Approval of Payables: Carnes made the motion to approve payables. Simmons supported the motion. Motion carried.
 - Financial Report:
 - o There was no finance committee meeting this month.
 - o Mowing contract was discussed. Drazé made the motion to approve the contract with Northland Services. Motion supported by Simmons. Motion carried.
 - o A Thank-you card to Community Foundation was signed by Trustees.
 - Personnel Policy:
 - o Discussed policy language for non-administration employee compensation. Carnes made the motion to accept the proposed language change. Motion supported by Drazé.
 - Arts Council Event: Drazé presented information on the upcoming St. Ignace Arts Council Storytelling Event on May 30 and 31 at the Hampton Inn. All are invited and registration is online. Motion to adjourn was made Carnes. Supported by Simmons. Motion carried.

Meeting adjourned 6:36 Next meeting: June 10, 2025 Respectively submitted by Deanna Drazé—June 5, 2025