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Minutes, December 9, 2025

Meeting called to order by board president Elaine MacDonald at 5:02 p.m.

Roll Call:

Jim Carnes, Becky Simmons, Ruth LaChapelle, Deanna Draze, Joe Power, Elaine MacDonald, Kim Nowack

Others present: Jill Eyre and Library Director Sharon Crotser

Approval of the November 11 Board Minutes with corrections to several motions regarding who made and seconded said motions:

Motion to accept by Ruth, seconded by Joe. Minutes with revisions were unanimously approved.

There were no additions to the agenda as presented.

#### OLD BUSINESS

\* 2025 Budget Amendments: \$300 was moved from Conferences and Workshops to Operating Supplies

Motion to approve by Elaine, seconded by Deanne. Motion approved unanimously.

\*2025 Director Evaluation: Board members will complete their evaluation forms and provide them to the library director for review by the board president prior to the January 2026 regular board meeting.

\*Board Secretary position: Discussion concerned whether board officers should be rotated each year into officer positions or elected each year by the board. It was decided to defer a decision on the matter to the January 2026 regular board meeting.

#### NEW BUSINESS

\*Director's Report: Library Director will have a table at the Hometown Holiday activities on December 12. The director has attended several local organization meetings and professional development on-line meetings over the last month. Several children's Christmas programs are scheduled in December, including a visit from Mrs. Claus! Library staff continues to "weed" book sections, with the latest having been Chad's work in Adult Fiction.

\*Approval of Payables: After board review, a motion to approve payables as presented was offered by Ruth and seconded by Joe, and approved unanimously.

\*Facility Update: Two fans in the HVAC system have failed and will be replaced in the upcoming days.

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#### HOURS:

Monday 10-5  
Tuesday 10-5

Wednesday 10-7  
Thursday 10-5

Friday 10-5  
Saturday 10-3

\*Holiday Schedule: The Library will be closed on Dec. 24 and 25, and 12/31 and 1/1/26 in recognition of the holiday season.

#### BOARD COMMENTS

\* Ruth has been working to eradicate the stand of poison ivy on the library grounds. The City has not yet found time to spray. Ruth will try to locate a private service to finish the work in the Spring.

There was no public comment.

A motion to adjourn was made by Elaine and seconded by Deanna to adjourn. Meeting adjourned at 5:47 p.m.

The board collectively expressed its appreciation to Elaine MacDonald for her many years of service and support of SIPL programs and activities. Elaine will step down from her position on the board at the end of 2025.

The next regular meeting of the board will be on January 13, 2026.