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## Minutes St. Ignace Library Board of Trustees Feb 10, 2026

Meeting called to order at 5:00 by President Jim Carnes.

Roll Call: Present: Jim Carnes, Becky Simmons, Deanna Draze, Ruth LaChapelle, Jill Eyre, Kim Nowack (on zoom), Sharon Crotser Library Director. Joe Power arrived half-way through meeting. Visitors: Scott Marshall (City Manager) and Jeremy Pickens, St. Ignace City Attorney (on zoom).

Minutes: Dec minutes reviewed. LaChapelle made the motion to approve. Motion supported by Eyre. Motion carried.

Additions to the agenda: Poison ivy control

Old Business:

- Trustee Replacement Process: Jim Carnes gave background of recent trustee appointment. He stated that normally the board considers names to appoint and gives recommendations to the mayor. In the recent appointment, the board was not consulted, and the appointment term was not consistent with by-laws. (New appointee would be paid because of being a city council member and appointment for 1 year only). City Attorney, Mr. Pickens said that term could be extended since the library board determines terms and legally library trustees cannot be compensated for services. He agreed that Mayor should solicit input from board. Scott Marshall agreed that going forward, best practice should be used in appointments. Jill Eyre has agreed that she would accept a 5 year term without compensation.
- By-laws update: By-Laws committee presented proposed changes:
  - Article (IV)-section 1: The members of the Board shall serve in rotation the offices of President and Vice President. The secretary will be elected yearly at the December meeting.
  - Article (V)-section 2: the annual meeting shall be for the purpose of the appointment of the President and Vice President, and the election of Secretary.
  - Article (IX) Change word matter to manner. Draze made motion to approve changes. Carnes supported. Motion carried.
- Jill Eyre made motion to appoint Deanna Draze 2026 secretary. Becky Simmons supported. Motion carried.

New Business:

- Director's Report Highlights: Circulation: The circulation is above normal for this time of year. Collection development: Orders through Ingram and Midwest Tape are being fulfilled more slowly than expected. Community: The Library will play a principle role in the Earth Day event sponsored by The Mackinac County Wellness Coalition. Programming:
  - Birdwatching and Birding with Greg Bodker was canceled due to illness.
  - Lego Club and Winter Olympics program has been popular with children.
  - Adult Reading Program underway
  - Extended hours on Monday evenings until 7pm have begun.

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### HOURS:

Monday 10-5  
Tuesday 10-5

Wednesday 10-7  
Thursday 10-5

Friday 10-5  
Saturday 10-3

- Sharon registered for the Public Library Association's semi-annual conference in Minnesota held in April. ▪ Acoustic sessions (initiated by Mark Halvorsen and Sue Carnes) are occurring twice a month on Saturdays in the library. Talking circles have been initiated on Sunday afternoons.
- Approval of Payables: Power made the motion to approve payables. LaChapelle supported the motion. Motion carried.
- Financial Report: No finance meeting this month. Periodicals were up 12%. Sharon shared a Book Page subscription with 3 other libraries. We will receive 25 copies each month. Sharing reduces costs. Ruth Lachapelle moved to approve the financial report. Joe Power supported. Motion carried.
- Annual Report Distributed. • Investment Policy o Ruth LaChapelle made motion to use Foster/Swift for legal advice for investment policy. Becky Simmons supported the motion. Motion carried.
- Director's Replacement Job description and qualifications were distributed. Position will be posted March 1. A search committee was appointed: Sharon Crotser, Jim Carnes, and Jill Eyres. Committee will present candidates for a full board interview.
- Poison Ivy o It is suggested that the poison ivy be dug out by excavator and then area filled with new soil. Belonga Excavating will be contacted for a quote.

Motion to adjourn was made by Lachapelle at 6:38pm. Supported by Draze. Motion carried.  
Respectfully submitted by Deanna Draze—March 7, 2026