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Minutes St. Ignace Library Board of Trustees March 10, 2026

Meeting called to order at 5:00 by President Jim Carnes. Roll Call: Present: Jim Carnes, Becky Simmons, Deanna Draze, Ruth LaChapelle, Jill Eyre, Joe Power, Sharon Crotser Library Director. Absent: Kim Nowack

Minutes: Feb minutes reviewed. Sharon asked that "Toy" be removed from her hyphenated name. LaChapelle made the motion to approve. Motion was supported by Power. Motion carried.

Additions to the agenda: None.

Old Business:

- Director Job position Posting.

Draze made motion to post position March 11. Joe Power supported the motion.

Motion passed.

Draze made motion for salary range to be \$37,500-\$45,500. Joe Power supported the motion.

Motion passed.

New Business:

- Director's Report Highlights.

Circulation: Circulation for Feb is significantly higher than 2025.

Collection development: Inventory of collection begun. Many juvenile titles have been replaced for being damaged or missing.

Community: Attended Reading & Literacy Night at the Middle School along with MHS meeting and MCWC meeting. Shared Annual Report with city and townships.

Professional Development: Attended "Responding to ICE at the Library offered through the PLA. Selected to participate in the Michigan notable Books program. Instructional webinars were required.

Programming: Paranormal Research Team was well received. Adult reading program had 12, people participate. Curtis Chin-Great Michigan Read Author will be here in May. Book Club, Handmade, and Poetry & Prose are active groups.

- Approval of Payables: Noted the big increase in utilities. Power made the motion to approve payables. LaChapelle supported the motion. Motion carried.

- Financial Report:

Investment policy was submitted to lawyer (Foster/Swift). Committee will deal with Foster Swift response.

- Circulation Policy: Sharon distributed draft policy for Board members to read. Approval is tabled until April mtg.

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HOURS:

Monday 10-5  
Tuesday 10-5

Wednesday 10-7  
Thursday 10-5

Friday 10-5  
Saturday 10-3

- Millage Language; Motion made by Ruth LaChapelle and supported by Joe Power to have Foster/Swift prepare ballot language. Deadline for ballot language is April 28. Motion passed.

Board Comments: Jill E. brought up our redesign proposal of the library. We need to submit some photos of history room. Matt DeBear of Library Design Associates has planned to visit this month.

Motion to adjourn was made by Joe Power. Supported by LaChapelle. Motion carried.

Respectfully submitted by Deanna Draze—April 8, 2026