
Minutes— April 14, 2026

St. Ignace Library Board of Trustees Meeting called to order at 4:57 by President Jim Carnes.

Roll Call: Present: Jim Carnes, Becky Simmons, Deanna Draze, Ruth LaChapelle, Jill Eyre, Joe Power, Kim Nowack, Sharon Crotser Library Director.

Minutes: March minutes reviewed. LaChapelle made the motion to approve with correction. Motion was supported by Eyre. Motion carried.

Additions to the agenda: None.

Old Business:

- Director Job position Posting.
 - o Committee asked to extend deadline to April 30.
 - o Committee will be interviewing Jessica Handling on April 30. She is the only applicant to date. References will be asked for.
 - o Board members may submit questions for interviews. Manual gives guidelines for “off limit” questions.
 - o Ads will be placed in newspaper and bulletin board to perhaps solicit local applicants.
 - o Final interviews will be at an open meeting with board. Public is invited but cannot ask questions. Interviews will be held between May 1-15 (possibly at our May 12 board meeting).
- Circulation Policy. Draze made the motion to accept the draft circulation policy distributed in the board packet. Motion supported by LaChapelle. The vote was 5 yes 1 no. Motion passed.
- Investment Policy. Policy was tabled until we receive response from attorney.
- Millage Language. At 5:30 PM on April 14, 2006—Joe Power made motion to approve the language of the Millage proposal. Motion supported by Ruth LaChapelle. Motion passed unanimously.

New Business:

- Director’s Report Highlights.
 - o Circulation: Circulation for March is significantly higher than 2025.
 - o Collection development: Inventory of collection continuing. Volunteer Terri Allen is helping. Ingraham is sending standing orders of adult fiction. Large order of nonfiction has been placed. Chad and Arthur do the DVD selections, Sarah does youth.
 - o Community: Working with Terri Allen, the Sault Tribe’s Community Health

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

Educator to provide book and craft activities. The library is a participant in the Mackinac County Wellness Coalition and Earth Day plans.

- o Professional Development: Attended the Public Library Association's Biennial Conference in MN.

- o Programming: Activities were provided for children by Sarah during spring break week. Upcoming programs involve spring clean-up, the seed library opening, and a planting activity with Terri Allen.

- o Personnel: Sharon applied to the Community Foundation to cover the costs of a 6-month community outreach intern.

- Approval of Payables: Eyre made the motion to approve payables. LaChapelle supported. Motion carried.

- Financial Report discussed. Committee is meeting quarterly.

- Public Library Association Report presented. Board Comments: o The library renovation plan is still in process. More measurements needed.

- o Power mentioned the need for an employee manual and volunteered to help with the process.

Power made motion to adjourn. Supported by LaChapelle. Motion carried. Meeting adjourned 6:10 pm.

Respectfully submitted by Deanna Draze—May 6, 2026