

Minutes— May 12, 2026 St. Ignace Library Board of Trustees Meeting called to order at 5:00 by Vice President Joe Powers.

Roll Call: Present: Becky Simmons, Deanna Draze, Ruth LaChapelle, Jill Eyre, Joe Power, Kim Nowack, Sharon Crotser Library Director.

Absent: Jim Carnes

Minutes: April minutes reviewed. LaChapelle made the motion to approve. Motion was supported by Simmons. Motion carried.

Additions to the agenda: None.

Old Business:

- Director Job Position

- o Draze made the motion to offer the Library Director's position to Sarah Skinner at a yearly salary of \$45,500. Motion supported by Jill Eyre. Motion passed.

- o Draze made the motion to offer the Library Director's position to Abby Ollila at a yearly salary of \$40,000 if Sarah declines the position. Motion supported by Becky Simmons. Motion passed.

- Investment Policy. Policy was tabled. Board had additional questions regarding wording that needs to be answered by attorney.

- Facility Assessment The Board completed a walk-around and Sharon will submit the board's suggestions to consultant.

New Business: • Director's Report Highlights.

- o Circulation: Circulation for April is slightly lower than in 2025. Perhaps due to inclement weather.

- o Collection development: Chad is working on evaluating and clarifying call numbers in adult nonfiction.

- o Community:
 - Earth week was held April 20-25. Clean-up project had about 25 participants.
 - Adults from Hiawatha Behavioral Health came for a tour and a group project.
 - Sharon attended MHS and Department Head meetings.

- o Professional Development:
 - Sharon is on the UPRLC Conference Committee
 - Friends of the Library met April 29. May book sale has been canceled.

- o Programming: Anthony Williams presented excellent program on morel mushrooms.

Upcoming programs are:

- Curtis Chin the Great Michigan Read author of Everything I Learned, I Learned in a Chinese Restaurant on May 19.
- Peter Bergin, ragtime pianist on May 22.
- Sarah is gearing up for the Summer Reading Program. There will be 3 paid performers and numerous other activities.

- o Personnel: The grant proposal to the Community Foundation to cover the costs of a 6-month community outreach intern was not funded. Staff has met and discussed inventory and ideas

HOURS:

Monday 10-5
Tuesday 10-5

Wednesday 10-7
Thursday 10-5

Friday 10-5
Saturday 10-3

Sharon picked up at the PLA Conference. Staff Only signs have been purchased to create boundaries and protect the library legally. A great deal of the Director's time was spent on the new Director search.

- Approval of Payables: LaChapelle made the motion to approve payables. Eyre supported. Motion carried.
- Financial Report discussed. Sharon gave explanations for line items that were above budget.

Board

Comments:

- o LaChapelle reported the Free Libraries are open.
- o Power is researching Employee Handbooks (looking at samples and legalities).

LaChapelle made motion to adjourn. Supported by Powers. Motion carried.

Meeting adjourned 6:35 pm. Respectfully submitted by Deanna Drazé—June 6, 2026